



Garlinge Primary School and Nursery

Parent and Teacher Consultation

Wednesday 14th November

2:40pm – 7:30pm

Tuesday 30th October

Dear Parents and Carers

As you are aware our Parent and Teacher Consultation afternoon will be taking place on **Wednesday 14th November from 2:40pm – 7:30pm.**

Below indicates where your child's class teacher will be located within the school and this will be clearly signposted:

Nursery	KS2 Hall
Reception	KS2 Hall
Year 1	KS2 Hall
Year 2	KS2 Hall
Year 3	Your child's classroom
Year 4	Your child's classroom
Year 5	Your child's classroom
Year 6	Your child's classroom
SENCO – Mrs Bond (Ellis)	KS2 Hall
FLO – Mrs Gillatt	KS2 Hall (until 4.00pm)
Deputy Headteachers – Mr Cope and Mrs Northrop	KS2 Hall
Headteacher – Mr Williams	KS2 Hall

You will need to book your appointment with your child's class teacher in advance.

Clipboards with time slots will be available in the KS1, KS2 playgrounds and the Year 6 entrance from Monday 5th November up until the morning of Friday 9th November.

If you are not able to book your child's appointment in person, please feel free to contact the school on 01843 221877, where our staff will be happy to help.

Reception and Nursery appointments will be running throughout the week. Please check which day applies to your child.

On the day of the consultation **children will finish their school day at 2:25pm** and the gates will be open from 2:15pm.

Yours faithfully

Mr J Williams
Headteacher